



**Great Start Collaborative-Wayne**  
**Executive Committee Minutes**  
**January 5, 2006**

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**Members Present:** John Colina, John Van Camp, Lena Montgomery, Pat Sargent, Susan Hooks Brown, Marie Colombo (by phone)  
**Not attending:** Caryn Pack Ivey

**Staff Present:** Pat Sargent, Deb Strong, and Linda Stanko

- **Budget Packet Submitted:** Pat submitted the budget to the ECIC and they responded asking for more detail. John Van Camp suggested that Pat should go ahead and provide the detail and an approval was not needed by the committee.
- **Membership:** When there has been a change in the designated person's position does that person leave and the assigned person take over or simply designate someone else. Yes.
- **Content Area Workgroups:** Pat wrote a recommendation for the Committee proposing that workgroups be formed for each of the five content areas of GSC-W work, physical health, social-emotional health, early care and education, parent education and parent support, and basic needs, economic security and safety. Several changes were made to limit the amount of time that members would be committing to 4-5 meetings to get to recommendations for strategic planning and the work groups will be presented at the collaborative on 1/22.
- **The submission of a Letter of Interest to Skillman Foundation for Community Organizer** will be done in January by Pat.
- **Data Collection Parts 2 & 3:** Marie Colombo discussed where the Data Committee was at. She explained that a foundation was potentially interested in supporting an outside firm to do parts 2 and 3. The chairs and staff thought it best to have some professional expertise, organizations that have done similar projects. Deb, Marie and Pat have a conference call scheduled one possible contractor today. Carole Quarterman has suggested that the contract have built in a process to build local capacity to do this work in the future.
- **Strategic Planning:** The Executive Committee began a discussion around strategic planning and who would be involved. It was suggested that we being talking to potential consultants and in interviewing we can ask for their recommendations. John Colina and John Van Camp recommended a consultant they had both worked with and Pat will make an initial call to him. John Van Camp will call him and tell him Pat will be calling the projected date for the Strategic Plan is September 30<sup>th</sup>. There was a suggestion of doing it in phases since the data assessment is ongoing. Phase 1 while it is going on and finish up with phase 2 when the data is completed.

**Meeting adjourned 11:00**

<p><b>Next Meeting: February 5, 2007</b> <b>Colina Foundation</b> <b>(Meetings will be the first Monday of each month at the Foundation)</b></p>
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