



Great Start Collaborative-Wayne
Executive Committee Minutes
October 23, 2006

Members Present: John Colina, Lena Montgomery, Marie Colombo, Susan Hooks Brown, Caryn Pack Ivey **Absent:** Jack O'Reilly

Staff Present: Pat Sargent, Deb Strong, and Linda Stanko

Call to order-John Colina called the meeting to order at 9:10 a.m.

Committee Reports:

- **Data Collection and Evaluation:** Marie Colombo reported that Carole Quarterman will be her co-chair on the committee. There is a committee meeting on Wednesday this week and that should be reviewing most of the data and finding out if there any last issues in the collection. Kurt has completed the data set and now needs to decide how to format the data. There is a new member on the committee-Al Ward from Human services who is replacing Bernell Wiggins. She also explained that Al is not only a DHS staff person but a poet as well and is trying to figure a way to enhance the data perhaps with poetry. There was discussion on what Kurt would be sharing with the Collaborative Body on November 20th. It was decided Kurt would make a presentation and show some of the data. Then there would be 15 minute breakout groups. A decision will have to be made on where the data will be housed and how it can best be accessed and updated. Pat explained that each committee is working on a 06/07 work plan that will be used to formulate the budget that needs to be submitted to the ECIC as soon as we know how we will move forward in expansion.
- **Finance Committee:** Deb Strong reported on the Finance Committee. She said they would be working on development materials, parent and professional support and fund raising. As part of the current contract with UWSEM, Kurt will be helping the committee understand the costs of parts 2 and 3 of the assessment.

Lena mentioned the Literacy project where every child in a chosen area would receive a book monthly from age 0-5. She would email information to Deb. Lena will find out which districts are interested in applying. There can be up to four. The Finance Committee may be able to work with those in the Phase One area on garnering the local match. Susan Hooks Brown suggested that South West Business Association may be interested in that project.

Skillman may be interested in either a very quick grant application for this funding cycle or for the next around funding a community organizer. This could be match money for

the new money. There was discussion around how employing staff as we expand could be accomplished. So far everyone is employed through a different entity or contractual.

- **Marketing and Communication Committee:** The committee is working on a communications plan. Their next meeting follows this one.

Smart Start and Technical Assistance : Dean Clifford will be bringing a person from the Wake County, North Carolina local partnership and an urban planner to the November 6th TA meeting to be held at the Skillman Foundation, 9 am until 12 noon. From noon to 1 the executive board will meet over lunch.

Update on Collaborative Members: New members for the Collaborative Body are: Shenetta Coleman, Director of the City of Detroit Dept. of Human Services, Dr. Carolyn Rowlan, Detroit Dept. of Health and Wellness Promotion, Denise Osgood, UAW International and Loren Parker, parent representative. Pat is looking for three more parent representatives. She has asked Deb Bodrick, Detroit Public Schools and Ed DeAngelo from the Guidance Center Head Start program to help find three parents, hopefully fathers willing to serve.

Meeting Schedule: There was a suggestion by Pat that the Executive Committee to meet more often at least until the end of January since there are so many decisions to be made. It was agreed by all.

Executive Committee Membership: John Van Camp has agreed to join the Executive Committee representing Southwest Solutions. He will attend the next meeting.

Next Two Meetings:

There will be a conference call meeting November 16th, Thursday, noon until 2 pm. Lena will give us a call in number prior to the call.

The following meeting will be December 13th, 9 am until 1 pm. at RESA, Lunch will be served.

Meeting Adjourned 11:00 p.m.