



Great Start Collaborative-Wayne  
Executive Committee Minutes  
Special Meeting December 13, 2006

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**Members Present:** John Colina, Lena Montgomery, Caryn Pack Ivey, John Van Camp

**Absent:** Jack O'Reilly, Susan Hooks-Brown, Marie Colombo

**Staff Present:** Pat Sargent, Deb Strong, and Linda Stanko

This meeting was to review the draft budget that Pat has prepared. We hope to finalize it for submission to the ECIC.

- Staffing the Collaborative: Staffing was one of the major topics. Part of the budget is the extension from March 1 through September 30<sup>th</sup> (\$87,000 plus \$10,000 for the parent coalition work) Part of it covers the entire new grant of \$160,000).
  - Pat suggested that the grant cover more of Linda Stanko's time since most of the work is being done for the GSC-W. The grant will cover 3 of Linda's five days and John will still donate one day. All of Pat's salary for 3/1/07-9/30/07 is included. TGC is still paying a portion of her benefits. Also, John Colina requested that Linda and Pat receive a 2% increase that too was included in the budget.
  - A community organizer was proposed as a contract employee and there was an amount suggested with no benefits included. Skillman may be interested in funding a second community organizer. This would provide new match money and an application for their March meeting would have to be in by 2/1/07. Pat will work on it after the holiday break.
- Office-John offered to continue to share the Everybody Ready office for 2007 but would need a contribution toward the rent. A line was put in the budget to cover a portion of the rent including internet services. We will look at the possibility of relocating again for 2008.
- Creating local match funds-we will have plenty of match if we get the Skillman Grant. Including the in kind match. The Colina Foundation would like to fund the staff's attendance at the Smart Start Conference in May including whatever portion of Pat's attendance is not picked up by the ECIC through the TA grant.
- Beginning the process of capacity building-There is money in the budget for beginning to work with local communities around our vision and mission.
- Pat suggested the Executive Committee meet monthly. It was agreed to meet monthly as long as necessary. The first Monday of the month was chosen so that if anything needed to be approved to take to the collaborative or prepared out of the Executive Committee's work for the Collaborative meeting, there would be time.
  - John Van Camp suggested that we start discussion in January to kick start the strategic planning process. He suggested forming some sort of strategy on how to proceed so that we are ready when the assessment is completed.

**Next Meeting: January 5<sup>th</sup>, 1:30 pm until 3:00 pm.**

**Meetings are set for the first Monday of each month  
From 9:00-10:30 am at the Colina Foundation. February 5<sup>th</sup> will begin  
the regularly scheduled meeting.**

**Meeting adjourned 11:10**