



Executive Committee Meeting Minutes

March 3, 2008

Members Present: Barbara Wilson, Lena Montgomery, John Colina, Fred Eaton, Ramana Roberson, Andrea Hawkins

Members Absent: Chris Wigent

Chairs Present: Mia Cupp and Fred Eaton- Communications, Carole Jasper Quarterman- Data

Staff Present: Caryn Pack Ivey, Elaine Koons, Deborah Strong, Amanda Johnson, Pat Sargent

The meeting was called to order by John Colina at 9:15 am.

- + Barb Wilson guided us through the Treasurer's Report. (see attached)
- + Pat Sargent reviewed a list of three entities interested in becoming involved in the work of Great Start Collaborative-Wayne:
 1. Larry Arreguin, VP of Government Affairs for Vision IT. Larry served on the Collaborative in his previous role as a representative from the Governor's Office of Southeast Michigan. He would like to reengage as a business representative. Fred Eaton made a motion to invite Larry to return as a member of Great Start Collaborative-Wayne. John Colina seconded this motion. The motion was approved.
 2. Starfish Family Services. Don Austin, Senior Program Officer has expressed an interest for Starfish to become more involved. John suggested Pat contact the Starfish CEO about possibilities for involvement in the work of the Collaborative .That may include becoming a member of the collaborative at some point in the future. Fred Eaton supported this motion. The motion was approved.
 3. Southern Wayne/Monroe County Association for the Education of Young Children. President, Chris Todd has expressed an interest in representing the association as a member of GSC-W. Carole Quarterman made a motion that we appoint SW/MC AEYC as a member of the Collaborative. Fred Eaton supported this motion. The motion was approved.

- ✚ After these motions and votes there was discussion on the optimal number of Collaborative members we should have at any one time, especially the number from any one sector and about the attendance at Collaborative Meetings of our a current members. Pat will share the attendance summaries that Linda Stanko has developed with Executive Committee Members for review. Further discussion will need to take place on the optimal number of members and policies around terms of serving the collaborative.
- ✚ Pat shared a draft of the GSC-W Memorandum of Understanding. There was considerable discussion regarding this draft; including questions about parents signing it and about participants regardless of agency affiliations signing it. John suggested that members review it and send Pat any concerns or possible revisions no later than Wednesday March 3 at the close of business.
- ✚ Pat reminded us that the Memorandum of Understanding is a requirement of our Action Agenda. However, it does not have to be presented to the Collaborative for review and approval at the March meeting. We may need to work on revisions and present it at the May meeting.
- ✚ Caryn Pack Ivey gave an update on the GSC-W Parent Coalition. There are currently 15 parents on the Collaborative. Caryn is still looking for parent representatives from Brightmoor and to represent Native American parents. There was considerable discussion about the continuing need for monthly parent meetings. Parents are already asked to attend the Collaborative, committees, Action Teams, and Parent Coalition building efforts. Caryn reported that the initial parent meetings were important for the parents to get to know each other and learn about the work of GSC-W. Now, GSC-W members and volunteers have “roll up your sleeves” work to do in the areas of events, action teams, committees, parent coalition building, etc. Pat reminded us of the ECIC mandate to build the parent coalition too.
- ✚ Caryn spoke on the progress of building this coalition: the main focus of the coalition is children age birth through five. There has been one visioning meeting, facilitated by ECIC staff. There will be meetings in March and April focusing on advocacy training, facilitated by ECIC staff. The Star Power legislative event will be held in Lansing on May 21, 2008.
- ✚ GSC-W parents are working to help create the Wayne County Parent Coalition, but their involvement will evolve to that of one representative and one alternate just like every other parent group involved.
- ✚ **Committee Updates:**
 - **Communications and Marketing** – Mia Cupp reported on the continuing planning for our event “How are the Children, A Call to Action. The event will be held the morning of April 28, 2008 at the Doubletree Hotel in Dearborn. Jack Kresnak has been selected to receive the “Great Start Champion” Award and to

deliver a keynote address. Five local entities have been selected to be spotlighted in our “Spotlight on Excellence” feature. Pat and Colin will be discussing how to best present the Early Childhood Action Agenda. We anticipate 150 attendees. We will assure that attendees learn about all of the ways they can become involved in the work of GSC-W and stand at the ready to sign them up.

- **Data Collection and Evaluation Committee** – Carole Quarterman and Deborah Strong reported that five members were in attendance at their last meeting. They will spend some time assessing continued interest of each of the original members, and work to add new members especially those with knowledge of data and evaluation. A third co-chair is being added as Marie Colombo isn’t able to give as much time to the committee as she has previously. The committee is moving forward on creating an interactive data base and on designing an evaluative component for the work of GSC-W. They are looking at hiring two consultants to assist with this work. They are looking for a GSC-W parent to join this committee. Caryn will assist with finding a parent to fill this role. The Data Committee will host a focus group after the March 17 Collaborative Meeting to ascertain who within our various partner organizations handles data and how they can assist us in our work.

✚ Pat reviewed the ECAA Review of Progress document with us. See attached.

✚ Lena Montgomery motioned to adjourn the meeting at approximately 11:15. Mia Cupp seconded the motion. The motion was approved.

NEXT MEETING: April 7, 2008, 9:00 a.m. @ Wayne Metro
